



Firefighter Recruit

Job Code: 0532

Originated: 12/05

Revised: 08/06

HR Ordinance Status: Classified

Salary Grade: 1273

EEO Code: 23

FLSA: Non Exempt

Supervisory: No

CLASS SUMMARY

This training position prepares incumbents for performing public safety work involving the protection of life, property and the delivery of Scottsdale Fire Department programs. Incumbents are sent to the Fire Academy for training in firefighting methods, emergency medical services, fire code enforcement and prevention practices, salvage operations, public relations, physical fitness and associated topics to prepare for appointment as a Firefighter.

DISTINGUISHING CHARACTERISTICS

This is an entry level training job classification. After successful completion of the Fire Academy, employees are promoted to the class of Firefighter. This is not a supervisory job classification.

ESSENTIAL FUNCTIONS

Performs duties and responsibilities commensurate with assigned functional area within a department(s) which may include, but are not limited to, any combination of the following tasks:

- Attends the City of Scottsdale Fire Academy to learn fire-fighting skills and related rescue techniques, emergency medical techniques, fire codes, fire apparatus and equipment use, fire prevention and investigation methods, salvage and overhaul operations through classroom training, drills and observation.
- Improves operations, decreases turnaround times, streamlines work processes and works cooperatively and jointly to provide quality seamless customer service.
- Lays and connects hose.
- Holds nozzles and directs water streams.
- Raises and climbs ladders.
- Uses chemical extinguishers, bars, hooks, lines and other firefighting equipment.
- Performs salvage and overhaul operations.
- Administers emergency medical treatment to injured persons.
- Performs maintenance work in the upkeep of Fire Department property.
- Inspects buildings and premises for compliance with Fire laws.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge, Skills and Abilities

Knowledge of:

Knowledge and skills obtained through the successful completion of the Scottsdale Fire Recruit Training Academy:

Firefighting methods and modern fire prevention practices.

The Uniform Fire Code and the procedures involved in inspections.

Emergency medical methods and procedures; and overhaul and salvage operations.

Principles and practices of safe motor vehicle operation and maintenance.

Microsoft Windows Office products.

Ability to:

Learn a variety of methods and tasks in firefighting, fire prevention and related activities.

Learn to operate heavy motorized firefighting equipment.

Function effectively in emergency situations.

Participate in EMS and fire drills.

Learn the street system and physical layout of Scottsdale.

Understand and follow oral and written instructions.

Make mathematical calculations.

Proficiently perform computerized word processing, comprehension, summarizing and writing/editing.

Establish and maintain effective working relationships with employees, coworkers, supervisors and the general public.

Complete required OSHA/Safety Training as required.

Education and Experience:

A minimum of 18 years of age, with a high school diploma or GED equivalent and successfully complete a City of Scottsdale physical examination.

Licensing and Other Requirements:

Must possess and maintain a valid Arizona driver's license with no major driving citations within the past 39 months.

Must be EMT Certified within the State of Arizona prior to entrance into the Recruit Academy.

Other pertinent licenses and/or certifications may be required depending on department/section assignment.

SUPERVISION RECEIVED AND EXERCISED

- Works under general direction of a City of Scottsdale Fire Academy officer and within standard operating procedures.

WORK ENVIRONMENT/PHYSICAL DEMANDS

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job or that an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Engage in moderate to strenuous physical activity and work long hours under emotional stress during emergency situations.
- Participate in physical fitness programs and comply with department medical and fitness requirements.
- Operate all types of portable fire extinguishers, power tools, hand tools and related equipment such as smoke ejectors, forcible entry tools, pike poles and axes.
- Exposure to dirt, dust, pollen, odors, wetness, humidity, rain, fumes, temperature and noise extremes, hazardous materials, fire, unsafe structures, heights, confined spaces, machinery, vibrations, electric currents, traffic hazards, bright/dim lights, toxic agents, explosives, firearms, water hazards, violence, disease and pathogenic substances.
- At times, sustained performance of moderately physically demanding work, typically involving climbing and balancing, stooping, kneeling, crouching and crawling and may involve the lifting, carrying, pushing and/or pulling of moderately heavy objects and materials (20-50 pounds.)
- Bend or stoop repeatedly or continually over time to perform emergency medical services or perform duties on the fire ground.
- Perform duties requiring frequent pulling of 40 pounds or more, such as removing hose from apparatus, pulling ceilings, starting power equipment and opening doors on the apparatus.
- Lift arms above shoulder level to cut vent holes with an axe or to force entry into automobiles using specialized tools.
- Use appropriate Personal Protection Equipment (PPE), including a self-contained breathing apparatus (SCBA), while performing tasks in environments that may be immediately dangerous to life.
- Operate an emergency response vehicle.
- Operate a variety of standard office equipment including a computer terminal, telephone, 10-key calculator, copy and fax machine requiring continuous and repetitive arm, hand and eye movement.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.